Stockton-on-Tees BOROUGH COUNCIL
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Appointments Panel

Agenda

Date:
Friday 20 November 2026 at 9.30 am

Venue:
The Boardroom, Dunedin House, Columbia Drive, Thornaby, Stockton-on-Tees TS17 6BJ

Cllr Pauline Beall (Chair)

Cllr Lynn Hall, Cllr Tony Riordan, Cllr Paul Rowling and Cllr Sylvia Walmsley

Agenda

1. Evacuation Procedure (Pages 7 - 8)

2. Apologies for Absence

3. Declarations of Interest

4. Minutes (Pages 9 - 10)

To approve the minutes of the last meeting held on 6 November 2026.

5. Exclusion of the Press and Public

RECOMMENDED that under Section 100A of Part 1 of Schedule 12A of the Local Government Act 1972, the press & public be excluded from the meeting on the grounds that it is likely to discuss exempt information as defined in Paragraph 1 of the Act.

6. Interviews - Director of Adults, Wellbeing and Health



Jonathan Nertney
Head of Democratic Services
12 November 2026

Members of the Public - Rights to Attend Meeting

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 Section 100A(4), members of the public are entitled to attend this meeting and/or have access to the agenda papers.

Persons wishing to obtain any further information on this meeting, including the opportunities available for any member of the public to speak at the meeting; or for details of access to the meeting for disabled people, please.

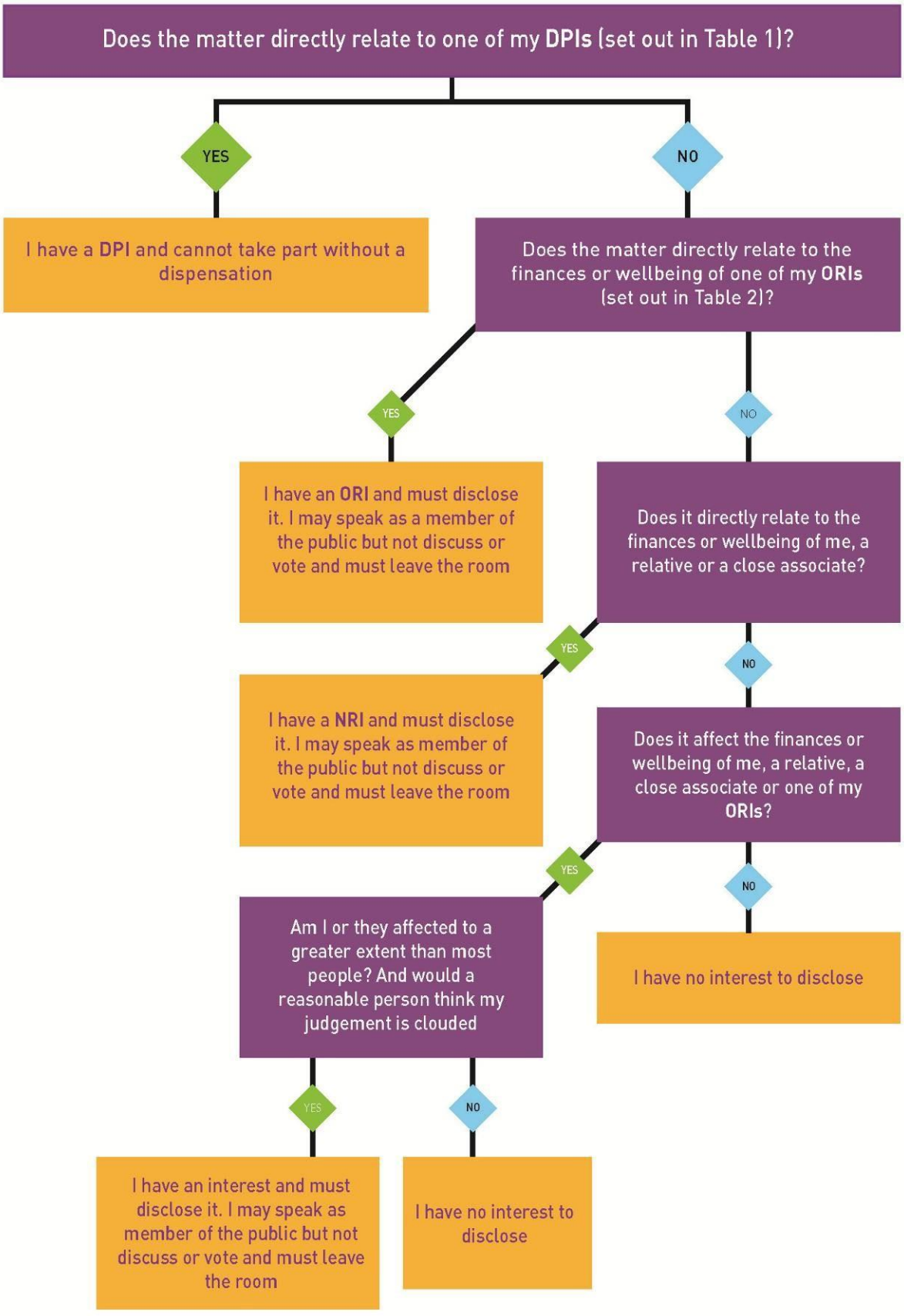
Contact: Democratic Services Manager, Judy Trainer on email judy.trainer@stockton.gov.uk

Stockton-on-Tees BOROUGH COUNCIL

Key – Declarable interests are :-

- Disclosable Pecuniary Interests (DPI's)
- Other Registerable Interests (ORI's)
- Non Registerable Interests (NRI's)

Members – Declaration of Interest Guidance



Stockton-on-Tees
BOROUGH COUNCIL

Table 1 - Disclosable Pecuniary Interests

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land and property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer.
Corporate tenancies	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2 – Other Registerable Interest

You must register as an Other Registrable Interest:

a) any unpaid directorships

b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority

c) any body

(i) exercising functions of a public nature

(ii) directed to charitable purposes or

(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

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Boardroom, Dunedin House
Evacuation Procedure

Entry

In the event of an emergency alarm activation, everyone should immediately start to leave their workspace by the nearest available signed exit route.

Fires, explosions, and bomb threats are among the occurrences that may require the emergency evacuation of Dunedin House. You should familiarise yourself with all available Emergency Exits available within each floor.

Continuous sounding and flashing of the Fire Alarm is the signal to evacuate the building or upon instruction from a Fire Warden or a Manager.

The Emergency Evacuation Assembly Point is in the overflow car park located across the road from Dunedin House.

The allocated assembly point for the Boardroom is: A2

Map of the Emergency Evacuation Assembly Point - the overflow car park:



All occupants must respond to the alarm signal by immediately initiating the evacuation procedure.

When the Alarm sounds:

1. Stop all activities immediately. Even if you believe it is a false alarm or practice drill, you must follow procedures to evacuate the building fully.
2. Assess that all persons are aware and can evacuate the area. Fire Wardens and Managers are required to ensure that everyone has evacuated their Neighbourhood area and or meeting space.

   It is important to remember:
   - to check colleagues on headsets who may not be aware of the alarm activation
   - Personal Emergency Evacuation Plans (PEEPs) should be in place and followed for those with mobility limitations to ensure everyone can exit the building safely

3. Follow directional exit signs to evacuate via the nearest safe exit in a calm and orderly manner. Do not stop to collect your belongings and close all doors as you leave
4. Use the stairs only, do not use the lifts. Walk and do not run. Allow others to enter the stairwells. If descending from upper floors, as you approach the landing of each floor, in an orderly manner - allow others from that level to enter the stairwell to assist with crowd flow.
5. Steer clear of hazards. If evacuation becomes difficult via a chosen route because of smoke, flames or a blockage, re-enter the building via another floor (if safe to do so). Continue the evacuation via the nearest safe exit route.
6. Proceed to the Evacuation Assembly Point. Move away from the building. Once you have exited the building, proceed to the main Evacuation Assembly Point immediately - located in the East Overflow Car Park. Do not assemble directly outside the building or on any main roadway, to ensure access for Emergency Services.
7. Await further instructions.

It's important to remember:

- do not re-enter the building under any circumstances without an "all clear" which should only be given by the Incident Control Officer or Chief Fire Warden, Fire Warden or Manager
- do not leave the area without permission
- ensure all colleagues and visitors are accounted for - notify a Fire Warden or Manager immediately if you have any concerns

Appointments Panel

A meeting of Appointments Panel was held on Friday 6th November 2026.

Present: Cllr Pauline Beall (Chair), Cllr Lynn Hall, Cllr Tony Riordan, Cllr Paul Rowling and Cllr Sylvia Walmsley

Officers: Mike Greene, Ged Morton and Leanne Dudhill

Also in attendance: None

Apologies: None

APP13/26 Appointment of Chair

RESOLVED that Councillor Pauline Beall be appointed Chair for all meetings of this particular panel.

APP14/26 Evacuation Procedure

The Evacuation Procedure was noted.

APP15/26 Declarations of Interest

There were no declarations of interest recorded.

APP16/26 Minutes

AGREED That the minutes of the meeting held on 29 April 2026 be confirmed as a correct record and signed by the Chair.

APP17/26 Exclusion of the Press and Public

RESOLVED that under Section 100A of Schedule 12A of the Local Government Act 1972, the press and public be excluded from the meeting on the grounds that it is likely to discuss exempt information as defined in Paragraph 1 of the Act.

APP18/26 Shortlisting - Director of Adult's Wellbeing and Health

RESOLVED that the applicants as agreed by the Panel be invited for interview.

APP19/26 Agree presentation topic and questions for interview stage

Consideration was given to the presentation topics and questions to be used at the interview stage.

RESOLVED that the presentation topic and questions for interview be agreed as discussed.

Chair: .....

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